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29 November 1957

MEMORANDUM FOR: Acting Chief, Real Estate and Construction Division

SUBJECT : Addition to Storage Building,
Relocation of Proposed Storage Room

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1. After discussions with Mr. [REDACTED] of the Records Center and Messrs. [REDACTED] of the Records Management Staff, the undersigned recommends that the "General Storage Area" shown on the first floor plan on Sheet 4 of 16 of the contract drawings be located at the opposite end of "Existing Processing Area A". The storage area, as shown on the plans, falls within that portion of the Records Center now under the control of DD/P, and the recommended change will eliminate the problems posed by their security regulations and operational requirements. (DD/P indicated verbally, and Mr. [REDACTED] agreed, that they would be unable to give up 3 rows of shelving before completion of the new addition to the building).

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2. Further, it is recommended that the overall width of the area be reduced by four (4) inches, in order that the top of the wire mesh will clear a column drophead at the ceiling. Thus, the end wire mesh panels would be 3'-8" each, in lieu of 3'-9".

3. The question of using the existing wire mesh partition as one wall of the storage area and omitting the erection of one of the masonry walls will be the subject of further discussion with the Contractor. When all changes have been determined, a change order will be negotiated.

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[REDACTED]
Project Engineer

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